



HAMILTON ISLAND WEDDINGS

Great Barrier Reef Australia

TRANSPORT BOOKING FORM- Bus Transfers

WEDDING DETAILS

Wedding name	
Wedding date & time	
HIW Consultants Name	
Today's date	

To ensure we are correctly catering for your bus transfer requirements, please complete the below details and return this form to your consultant. Please don't hesitate to contact your consultant should you have any further queries.

There are 3 main requirements for bus transfers used for most weddings, these are; from accommodation receptions to the ceremony, ceremony to the reception and the reception to either the night club/yacht club or back to accommodation receptions.

PICK UP POINTS

When arranging bus transfers, you will need to gather information from your guests about where they are staying to ascertain the correct number of transfers required. Generally bus transfers are arranged for guests who are staying in hotel accommodation (where buggies are not supplied and they may not have hired a buggy themselves). However in addition, it is important to remember drink driving laws do apply on Hamilton Island, and your guests should be discouraged from drinking and driving home from your reception. A maximum of one pick up point is allowed per bus; however pickups from both Reef View reception and Palm Bungalow reception will be allowed. If multiple pick up points are required, it may be more viable to utilise the busses on a shuttle service/per hour basis.

Standard accommodation pick up points include:

Reef View Hotel	Whitsunday Apartments Reception	Palm Bungalows & Terraces Reception
Private homes		

SCHEDULE

When completing the schedule, please remember the times noted by you are used as a guide only and your consultant will adjust these as necessary, you will then be notified via your itinerary of the final bus timings booked, for you to advise your guests.

Time	Number of guests	Pick up point	Drop off point

TERMS & CONDITIONS

- Cancellations received by HI Transport from HIW staff within 24 hours will incur cancellation fees
- Late booking fees apply for bookings made within 24 hours of required service time
- Additional charges apply for bus transfers supplied between 10pm & 7am
- Where cancellation is due to weather, considerable notice must be given (i.e. 4 hours) to avoid any late cancellation fees
- Busses are unable to wait for late passengers, therefore guests must be advised to be at pick up point early
- Bus transfer prices are subject to change without notice. Final price will be advised upon arrival to the island.

Please sign

Sign	Name	Date
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