

HAIR AND MAKEUP BOOKING FORM

Wedding Name	Wedding Day/ Date /Time	Consultants Name
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- Please advise in advance if you require a trim on the day of the wedding.
- Up-style appointments do not include a shampoo & blow dry. Hair must be washed prior to the wedding day and hair must be dry on arrival at salon.
- The inclusion of hair and make up in HIW's Inclusive Package includes standard product costs; any services exceeding these amounts will be the responsibility of the individual client.
- Appointments requiring the salon to open prior to 9am may incur a \$30.00 per person per hour surcharge, some exceptions apply.
- The Hair & beauty Salon requires a ten minute consultation with the bride preferably the day prior to the wedding. Please allocate a time below.

Once you have completed and signed this form, please e-mail, fax or post it back to your consultant. Please don't hesitate to contact a consultant should you require any further assistance.

CLIENT NAME	ASSOCIATION <small>(PLEASE STATE THE PERSONS ROLE IN THE WEDDING)</small>	HAIR LENGTH			SERVICE REQUIRED		
		SHORT	SHOULDER	LONG	WASH & BLOWDRY	UPSTYLE	MAKE UP
		○	○	○	○	○	○
		○	○	○	○	○	○
		○	○	○	○	○	○
		○	○	○	○	○	○
		○	○	○	○	○	○
		○	○	○	○	○	○

Pre Wedding Day Consultation- Preferred booking Day/Date/Time

Additional Comments:

Are you booked on the inclusive package	Y	N	If yes, included amount covered by HIW	\$.00	Is surcharge applicable to this booking?	Y	N
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Please Sign:	Today's Date:
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OFFICE USE ONLY- Correspondence:

Date Received from client			
Date of Change	Changes made to bookings	Person Making Changes	Initial to confirm receipt